



Forvis Mazars in Kosovo is specialized in Assurance Services, Accounting and Outsourcing, Tax Consulting and Advisory Services. For more please visit www.mazars.al

We are looking for a professional interested in acquiring knowledge and skills in accounting correlations, with good analytical, planning and organizational skills to join our fast-expanding audit team.

Forvis Mazars in Kosovo is hiring a:

1. ACCOUNTING ASSISTANT

Qualifications and skills required:

- Graduate in Finance & Accounting (Mandatory).
- 1-2 years of experience in accounting.
- Excellent communication skills in English and Albanian.
- Good analytic and numeric skills.
- Good skills and proficiency with Microsoft Office Suite (Excel, PowerPoint, etc.).
- Team player.
- Willing to continuously improve their knowledge.
- Good planning and organizational skills with ability to meet tight time constraints and deadlines.
- A certification from SCAAK as an Accounting Technician is preferred.

We offer:

- A working environment where personal development is encouraged.
- Young, dynamic and pleasant work environment.
- Intensive training.
- Opportunity for permanent employment based on performance evaluation at the end of the internship period.

Interested applicants should submit the following documents:

- An updated short summary or CV
- Reference letters from actual or previous employer accompanied with their contact numbers.

Deadline for submission: 15th of Sep 2025.

Applications will be processed in strict confidentiality. Only short-listed candidates will be contacted.

Forvis Mazars is all about people – we believe that everyone makes a difference to the Forvis Mazars culture. If you're the sort of person who embraces challenge and likes to work amongst a diverse team of people from different backgrounds – we could be the firm for you.

If you do fulfill all the mentioned criteria, please send your application accompanied by all other relevant documentations that prove your qualifications and experiences to the email address: jobs@mazars.al with email subject containing (mandatory): **KOSOVO_ACCOUNTING ASSISTANT**