



## **Controller - Finance**

**Lina is a vertically integrated hospitality business.**

We offer guests **hotel quality accommodations** in **beautifully curated** private homes, with **tech enabled** services resulting in amazing experiences for travelers.

We are a young and lean team. In Prishtine we employ a centralized back-office handling operations support, accounting & finance, procurement, contracting, estimating, IT, interior design, and architecture.

Our Prishtina talent has years of experience in residential and commercial real estate development and operations. Extended time-zone working hours allow us to effectively respond to issues around the clock. Our young and energetic team manages our properties, people, guests, and vendors digitally and our deployed technology allows us to run operations smoothly.

### **Key Responsibilities**

- Owner for all accounting systems, processes, record keeping for multi-subsiary international business
- Streamline accounting functions and operations
- Internal control
- Manage month-end and year-end close processes of books and report to Management
- Analyze financial data and participate in budgeting processes
- Assist with Financial Forensics and other Due Diligence tasks during property acquisition
- Participate in the preparation of lenders and partners documentation for property financing
- Direct internal and external audits to ensure compliance
- Be willing to assist other team members and departments to achieve business goals
- Manage a team of 3

### **Job Requirements**

- Bachelor's degree in either Banking Finance or Accounting
- US GAAP and/or SCAAK is preferable and understanding of GAAP accounting practices
- Generally accepted accounting principles
- 7+ years of relevant work experience
- Preferred experience in real estate development
- Advanced level of written and spoken English proficiency
- Must possess intercultural skills and demonstrate the ability to effectively work with all levels of company personnel
- Excellent organizational and reporting skills
- Excellent verbal and written communication skills
- Strong analytical and problem-solving skills
- The ability to work under pressure and tight deadlines

## Figures

- **Position:** Financial Controller
- **Location:** Prishtine
- **Salary:** Competitive
- **Contract:** According to Kosovo Labor Law
- **Deadline:** 31.10.2022

## Instructions for applying

Applicants should send their CV in English to [talentacquisition@stayatina.com](mailto:talentacquisition@stayatina.com)

In the subject line, please specify the position you are applying for "**Financial Controller**".

Lina will contact only short-listed candidates.