

**VACANCY**  
**SENIOR INTERNAL AUDITOR**  
**Head Office – Prishtina**

**JOB BRIEF**

The Senior Internal Auditor ensures successful completion of assigned audit engagements, from start to finish, inclusive of preplanning and wrap up activities.

**RESPONSIBILITIES:**

- Conducts assigned audit engagements successfully from the beginning to end;
- Identifies and communicates issues raised, offering recommended solutions relevant to business and risk;
- Ensures audit conclusions are based on a complete understanding of the process, circumstances, and risk;
- Develops audit programs and testing procedures relevant to risk and test objectives;
- Obtains and reviews evidence ensuring audit conclusions are well-documented;
- Ensures adherence at all times to all applicable department and professional standards;
- Communicates assigned tasks to engagement team in a manner that is clear and concise ensuring high quality, accurate, and efficient results;
- Ensures adequate focus on personal professional growth relevant to taking on more challenging assignments, in line with standard audit career progression – proactively seeks relevant Education and training opportunities;

**SKILLS AND QUALIFICATIONS:**

- Bachelor's (Master's is advantage) degree in accounting, finance or the equivalent combination of education, training, and work;
- Minimum 3 years' experience in auditing in the Microfinance Institutions or Banks;
- Possession of certificate in auditing (CIA by the Institute of Internal Auditors) is an advantage;
- Possession of certificate in accounting (such as ACCA, Certified Accountant - SCAAK) is an advantage;
- Proven knowledge in financial statements audit and assessment of accounts for accuracy and regulatory compliance;
- Excellent knowledge in loan portfolio analysis and interpretation of results;
- Excellent knowledge in writing and presenting audit reports;
- Excellent knowledge of MS Office (MS Word, MS Excel, MS Outlook);
- Fluent in Albanian and English (written and spoken).

Please send your CV and a motivation letter to the e-mail address: [recruitment.hr@fincakosovo.org](mailto:recruitment.hr@fincakosovo.org) or apply online through website [www.fincakosovo.org](http://www.fincakosovo.org). The title should state the position of the job and the place. Applications submitted in other forms are not considered.

Note: With your application, you authorize FINCA Kosovo and Finca Impact Finance to collect, verify and process personal data for the possible purpose of employment at FINCA Kosovo.\*

**Only selected candidates will be contacted. The application deadline is until 19/06/2022.**  
**FINCA Kosovo offers equal employment opportunities.**