# Financial Officer



## OPEN JOB POSITION - FULL TIME

Sonnecto is a tech-driven company specialized in software products and customer solutions. Based in Prishtina, London and New York - our mission is to provide digital solutions and create products for global markets.

## Expectations / Duties

- Understanding of basic financial and accounting payable/receivable principles;
- Enter data, maintain records and create reports and financial statements using QB (QuickBooks);
- Maintain records and receipts for all daily transactions;
- Reconciliation of daily, monthly and yearly transactions;
- Report daily/weekly/monthly to the Finance Head of Department as requested;
- Assist in the preparation of Financial Statements.

### Skills / Requirements

- English language high proficiency (important);
- Experience using financial software QB (QuickBooks);
- Analytical, problem-solving, and management skills;
- Knowledge of financial regulations and laws;
- SCAAK professional qualification is required.

### Working with Sonnecto

- Competitive salary, pension + health insurance;
- Inspiring, friendly and fun environments;
- Market-oriented training and coaching;
- Location: Prishtina City Center;
- Internal development plans and inspiring career paths.

If you want to join this great opportunity, send your resume, specifying the role you are applying for, to jobs@sonnecto.com, no later than 12<sup>th</sup> of August,
2022. Feel free to contact us if you have any questions before you apply.
Please note that only short-listed candidates will be notified.