



Employer: **Agrimatco Kosovo L.L.C.**

Date: **29 January 2021**

Position: **Accounting Manager**

Job Place: **Prishtine**

Agrimatco Kosovo L.L.C., part of Agrimatco Group worldwide, a leading company in distribution of agricultural materials is pleased to receive applications from potential candidates to engage in full time employment in the position of Accounting Manager.

Job Description:

- Lead all general Corporate accounting matters, including benefits, payroll, pension, prepaid, accrued liabilities, insurance, debt, equity and taxes.
- Directs the completion of month end general ledger close for all Corporate and Operating Company general ledgers.
- Coordinate and direct the monthly accounting and financial consolidations with Operating Company financial manager and accountants within each country.
- Lead the consolidation of the monthly balance sheet, income statement, cash flow statement, equity/ and PPE/ via managing/directing Operating Company financial submission process in accordance with Corporate timelines.
- Review and ensure timely completion monthly journal entries and account reconciliations to ensure compliance with the Group's policies and procedures.
- Review all accounting and Finance policies and procedures as well as controls and modify them to best be documented and followed through.
- Leads the Company compliance with internal controls around certain accounting activities.

Requirements:

- English language is a must
- Bachelor's degree in Accounting or related degree.
- Certified in Accounting at SCAAK will be preferable.
- 5-10 years' experience within the accounting function.
- Strong knowledge in accounting principles and theory
- Strong knowledge in accounting software
- Strong organizational skills and ability to lead many tasks at once
- Strong management skills with ability to lead, develop and recruit corporate accounting staff
- Strong computer and analytical skills (specifically, Microsoft Office applications)
- Ability to work under pressure and meet deadlines
- Driver license – category B
- Working days per week: 5 (Monday - Friday)

✉ E-mail: agrimatco.kosovo@agrimatco-eu.com

The interested candidates are invited to send their resume until 15 February 2021.

Interviews and selection process will start immediately after this vacancy publication.

Quick engagement is intended.