

Raiffeisen Bank is pleased to invite all interested applicants who **are proactive, eager to learn, collaborative, responsible** and motivated to achieve high performance, to apply for the position of:

## **Internal Audit Specialist**

### **Internal Audit Department**

#### **Duties and responsibilities:**

- Responsible for leading and conducting mandatory audits of Accounting & Controlling Audit fields in RBKO within audit cycle defined by RBI (Raiffeisen Bank International) Group Audit and Central Bank of Kosovo;
- Prepare proposals for the annual audit plan;
- Perform Risk Weightings on audit fields for the purpose of annual audit planning;
- Responsible for production of reports and reconciliation with auditees;
- Make proposals in implementing and adapting audit standards, improving workflows, as well as improving overall bank standards;

#### **Qualifications and experience:**

- University degree in a relevant discipline (preferable Bank and Finance);
- At least three years working experience in the bank or financial institution (Internal Audit, External Audit or Finance & Accounting);
- Internal Audit and/or Accounting certificates/qualifications (CIA, CISA, SCAAK, ACCA etc.);
- Knowledge of Audit tools (RIAM, OneNote, Audit Reporting Tool, ACT);
- Detailed knowledge of local laws and CBK regulations;
- Excellent analytical and problem solving skills;
- Excellent interpersonal and communication skills.
- Fluent in spoken and written English.

#### **HOW TO APPLY:**

You can apply using our on-line application system through our website:

<http://www.raiffeisen-kosovo.com>.

Please refer to the Career tab and follow the link:

<https://recruit.raiffeisen-kosovo.com/recruitment/>

**Please note that Raiffeisen Bank Kosovo will receive only applications sent through our published on-line system.**

Hard copy applications or applications sent by e-mail will not be accepted.

**Deadline:** January 31, 2020